

Board member – Summary Role Description

Background

Spinal Injuries Association (SIA) has a Board consisting of 15 members, Trustees, nine of whom are directly elected by the membership, and up to six co-opted members who are appointed for their skills and/or experience. Our aim is to have a balanced Board membership which truly reflects the diversity of our community and the values of the Charity.

Directly-elected Board members are appointed for a three-year term. Co-opted Board members are appointed for a year at a time. All Board members have equal representation and voting rights, as well as carrying out the role as outlined here.

Board members have a range of statutory duties and other responsibilities, as set out below. In carrying out their role, Board members should draw on their own specific skills, knowledge and experience where relevant.

Statutory Duties

- To ensure that the SIA complies with its governing document, charity law, company law and any other relevant legislation or regulations
- To ensure that SIA pursues its objects as defined in its governing documents
- To ensure SIA uses its resources exclusively in pursuance of its objects
- To contribute actively to the Board of Trustees role in giving strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets
- To safeguard the good name and values of SIA
- To ensure the financial stability of SIA
- To protect and manage the property of the charity and to ensure the proper investment of the charity's funds
- To appoint the CEO and monitor his/her performance

Other Aspects of the role

Trustees would normally also be expected:

- To attend four Board meetings per annum
- To attend the Annual General Meeting
- To serve on either a Board sub-committee or working group as is deemed appropriate for their skills/experience
- To support the organisation in other ways as agreed with the Chair of the Board (including representing the Charity at public events, giving advice / support to staff etc)

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Registered charity number: 1054097