



*Your* PARTNERS IN COSTS

# Claimant-only Costs Specialists in Civil Litigation

[pic.legal](http://pic.legal)





# Our History

**We are your Partners In Costs.** Founded by Teresa Aitken in 1996, we are lucky to have within our team some of the very first Costs Lawyers. Our staff are spread across our nationwide offices and between them have vast experience, spanning many years in Legal Costs. Our team members have seen their work published in many well-regarded Law magazines as well as our very own *Partners In Costs* magazine and we count among our personal accolades such achievements as a 2-Star *Best Company to Work For 2018* and QMS ISO 9001:2015 accreditation.

We pride ourselves in the breadth of experience we can offer, giving us real insight and valuable clarity when dealing with Costs matters. Our teams have experience in working for many of the country's top law firms, as well as working with some of the smallest, so have the ability to engage with any client, no matter the scale of their business.



# Our Values

## Trust

Partners In Costs will keep your trust through integrity, honesty and reliability. You can have confidence in the ability and experience of our employees, their sincerity and soundness of character.

## Teamwork

Co-operative and co-ordinated effort on the part of our staff acting together as a team and in the interests of our common cause. Putting aside personal agendas and understanding each other's roles.

## Excellence

Each of us has the responsibility to excel in each and every thing we do. Attain extreme merit and superiority in our field. Help nurture an environment that encourages others to excel.

## Customer Focus

The purpose of Partners In Costs is to satisfy our clients' needs. Satisfied, loyal customers become our advocates and create excellent word of mouth. This is a process that requires the commitment and dedication of every employee in our company.

## Enthusiasm

Animation and energy in our everyday actions at work. Motivation and passion to deliver our best every day. Without cynicism and judgment, add value to Partners In Costs and its employees.

# Key Contacts



**Teresa Aitken**  
Chairperson

[Teresa.Aitken@pic.legal](mailto:Teresa.Aitken@pic.legal)

Teresa is Joint Editor of the Costs Law Reports and delivers training sessions on costs issues to Client firms and at various national Costs Conferences throughout the year. Prior to establishing PIC in 1996, Teresa gained a BA (Hons) Degree in Business. Teresa qualified as a Fellow of the Association of Law Costs Draftsmen in 2004 and was one of the first Costs Lawyers in 2007.



**Reuben Glynn**  
Managing Director

[Reuben.Glynn@pic.legal](mailto:Reuben.Glynn@pic.legal)

Reuben trained as an accountant with international firm KPMG, where he specialised in profit improvement consultancy. He is now the Managing Director at PIC and has overseen the extensive growth of the company in recent years, whilst specialising in litigation project management and practical budgeting.

# Why Choose Us?

- ✓ **Claimant-only**
- ✓ **Specialists in Catastrophic Bodily Injury Costs**
- ✓ **The best result in the shortest possible time**

At Partners In Costs, we understand that sometimes the bigger you are, the harder it is to focus on the details. To tailor things to your client. To get things right. We aren't trying to be the biggest full costs service company. We're striving to be the best.

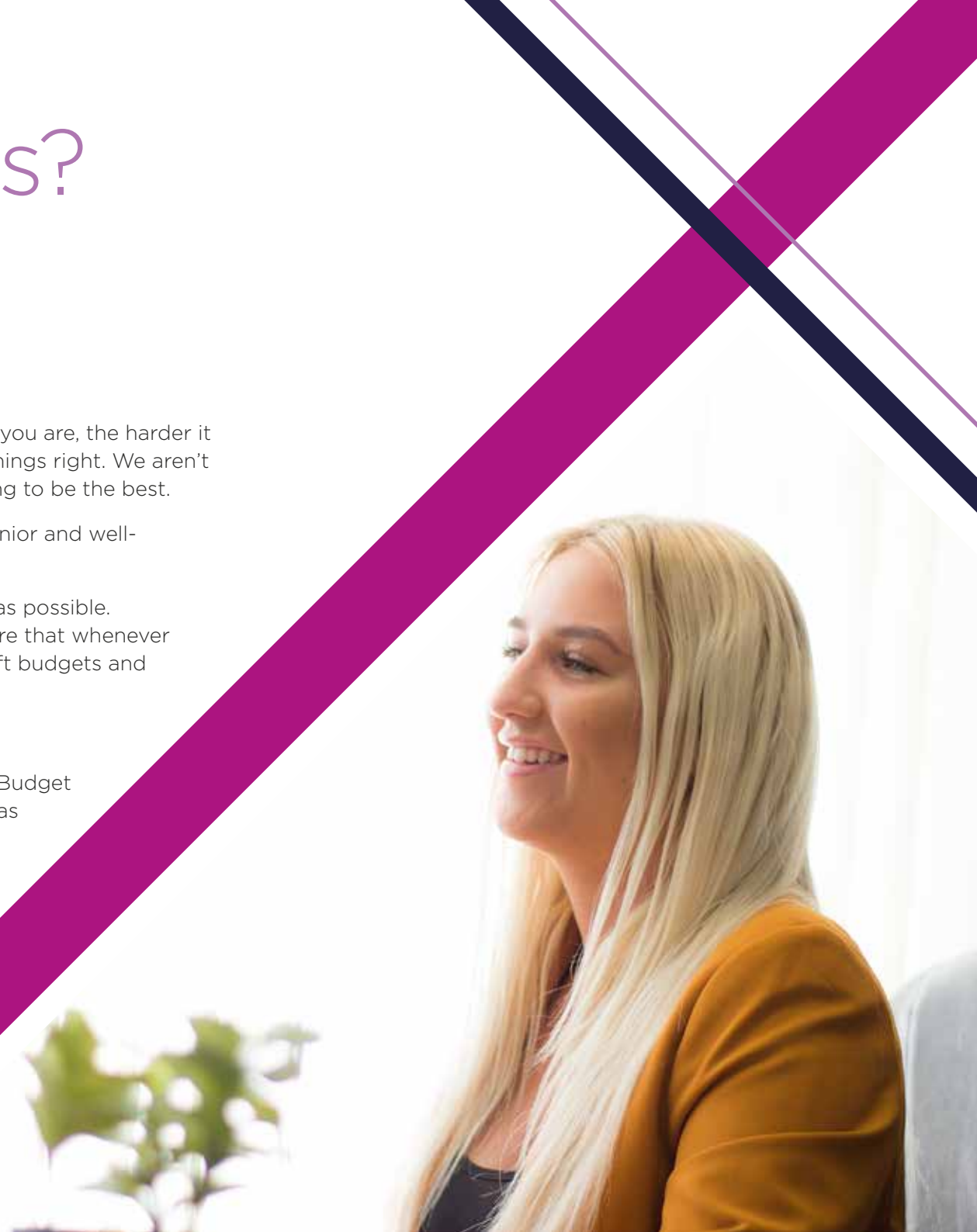
Since its inception in 1996, PIC has remained one of the most senior and well-respected firms.

We understand that you need costs to be dealt with as quickly as possible. We leverage a national presence and full courier service to ensure that whenever you need us, we're right there. We can even provide staff to draft budgets and bills in your office, at no additional cost.

## So how can we help you?

We offer a broad range of services, from Schedules of Costs to Budget Management. We can cover all of your Advocacy needs as well as leveraging our expertise in all matters related to Costs Law to train your staff. We specialise in Clinical Negligence, Multitrack and Catastrophic Personal Injury. This puts us in an excellent position to assist you in whatever challenges you face.

We look at all our clients as individuals, with individual needs, and we excel in providing a bespoke service. Let us know what we can do to better meet your needs and we'll put together an solution that will both surprise and delight you.



“ PIC have proved themselves to produce accurate and detailed bills, resulting in near 100% recovery in major catastrophic injury claims. They are now our first choice of costs draftsmen in large-scale claims. ”

Warren Collins, Partner -  
Penningtons Manches LLP

“ I highly recommend PIC in terms of budget and bill drafting, negotiating on complex cases and providing high calibre advocates to work with for CCMCs. They can be relied upon to deliver a quality service. ”

James Thompson, Partner & Head  
of Clinical Negligence Department -  
Ison Harrison Solicitors

“ PIC are absolutely amazing, the service we get from them is faultless. They have done a brilliant job on everything they have done for us, and the whole Firm appreciates their efficiency and responsiveness. ”

Julie Hardy, Specialist Birth  
Brain Injury Solicitor at  
Barratts Solicitors

## What Our Clients Say

“ PIC are very knowledgeable on Costs Law and have provided some very useful comments in their advice. We find them to be extremely approachable and keen to do a good job. ”

Amira El Menabawey, Partner -  
Clinical Negligence Department  
at McKeag & Co

“ I have not found a firm so accommodating and practically helpful in my 12 years of practice. Your efforts have helped us to achieve some very challenging targets that would probably not have been possible without your assistance. ”

Senior Associates,  
Simpson Millar

“ PIC are flexible, accommodating and work in partnership alongside us and our clients. ”

Christopher Clayton,  
Commercial Litigation  
Solicitor - Freeths



# Our Services

PIC is a leading Legal Costs Service provider, and we can offer the following services and benefits to you and your firm:

- ✓ Costs Budgeting and Costs Management
- ✓ Bills of Costs
- ✓ Costs Negotiations
- ✓ Replies to Points of Dispute
- ✓ Expert legal advice
- ✓ Experienced Legal Costs Draftsmen and Negotiators
- ✓ Legal costs training
- ✓ Costs Law updates
- ✓ Many years' experience with complex high value cases
- ✓ **Free issues** of our *Partners In Costs* magazine
- ✓ **Weekly e-newsletter** with updates on important costing developments
- ✓ Free collections and deliveries of your files

## **PIC Head Office**

Robson House  
4 Regent Terrace  
South Parade  
Doncaster  
South Yorkshire  
DN1 2EE



# Partners in Costs

**At PIC we are a unit:** a single team working in partnership towards a common goal – to be the market leading Legal Costs Service provider in England and Wales. To achieve this, it takes the combined knowledge, effort and expertise of an amazing group of people. From our drafters, negotiators and advocates who you may speak to on a regular basis, to the administrative and operational staff who support and develop the business in many different ways, each valued member of the team contributes to making PIC a success so that we can add that little something extra for our clients.

Find out more and view our profiles on our website at [www.pic.legal/meet-the-team](http://www.pic.legal/meet-the-team)







# Support Service

**Our teams cover all types of work, including:**

- ✓ Clinical Negligence
- ✓ Catastrophic Personal Injury
- ✓ Court of Protection
- ✓ Professional Negligence
- ✓ Commercial Litigation
- ✓ Industrial Disease
- ✓ Group Litigation
- ✓ Auditing and Consultancy

# Clinical Negligence

We have a dedicated team experienced in all aspects of costs in these specialist claims. We deal with all types of Clinical Negligence claims including cases involving birth injury, cancer misdiagnosis, cerebral palsy, Erb's palsy, obstetrics, gynaecology claims, neurological negligence claims, paediatrics, urology, orthopaedic surgery and claims arising from Dental Negligence.

We provide a cradle to grave service but can be involved as little or as much as you need and by utilising our specialist services it frees up your time to focus on other matters.

We also understand that cash flow can be an issue. We are proactive in seeking and obtaining interim payments on behalf of our clients whether during the claim itself when quantum is ongoing, or as part of the detailed assessment proceedings.

We are happy to advise on the correct wording of any agreements/orders relating to liability issues to ensure there is no undue delay in obtaining costs.

We can assist with both inter partes and publicly funded matters.

We also work closely with and are proud supporters of AvMA (Action against Medical Accidents).

**avma**  
action against medical accidents





# Catastrophic Personal Injury

We deal with all aspects of personal injury costs from large value catastrophic injury including brain and spinal injuries, to serious RTAs.

We can assist with your costs in a large variety of personal injury claims including Spinal Injuries, Industrial Disease, including noise induced hearing loss and Mesothelioma, Fatal Accidents, Holiday Sickness, Employers' and Public Liability Claims and more. We also have specialist experience in dealing with your costs in complex personal injury claims and those with a value in excess of £1 million.

We know the importance of realising cash flow and using our experience and expertise we can assist in reducing lock-up and maximising your profit costs recovery. PIC also work with APIL (Association of Personal Injury Lawyers) and has recently provided APIL accredited in-house costs training.



# Industrial Disease

## Industrial and Occupational Disease

At PIC we recognise that Industrial Disease claims require specialist expertise, and it's therefore crucial to have an experienced costs firm by your side.

Our Costs Lawyers, Solicitors, Legal Executives and Costs Consultants are all specially trained to deal with these cases, which can often be complex.

PIC have experience in cases relating to respiratory and lung disease, skin disease, vibration injuries, hearing loss and occupational cancer (including asbestos-related diseases).

We also know the importance of realising cash flow and using our experience and expertise we can assist in reducing lock-up and maximising your profit costs recovery.

We can assist with all Industrial Disease related matters and can even provide assistance with Portal and Fixed Costs matters.

Our team can also provide in-house CPD accredited training specific to Industrial Disease matters.





# Professional Negligence and Commercial Litigation

At PIC we recognise that Commercial claims are often complex and niche. Our specialist costs team are adept at a variety of Commercial claims, drawing on a breadth of experience across England and Wales.

## We deal with costs in a range of Commercial claims including:

- ✓ Shareholder Disputes;
- ✓ Land and Boundary Disputes;
- ✓ Marine Disputes;
- ✓ Intellectual Property Disputes;
- ✓ Employment Disputes;
- ✓ Injunctions;
- ✓ Banking;
- ✓ General Business Disputes.



*If you have a commercial matter you need assistance with then get in touch with our team who can provide pragmatic, commercially driven advice as your Partners In Costs. We deal with costs matters in the High Court, Court of Appeal and the Supreme Court and can utilise our national presence to ensure we can assist wherever you are.*



# Group Litigation

Costs in group litigation cases can be inherently problematic and involve complex issues relating to apportionment.

Our senior Costs Lawyers, Costs Consultants, Solicitors and Legal Executives are experienced in dealing with this specialist area and are able to provide detailed, properly apportioned Bills of Costs helping you to avoid the numerous pitfalls which can arise.

We recognise the logistical difficulties of dealing with costs in a group litigation context and will discuss with you, a strategy for presentation of the claims. This will assist in maximizing the costs recovery and simplifying the detailed assessment process as much as possible resulting in a cost-effective solution.



**“ Offering a complete range of Costing Services, we are always happy to tailor our service to the demands of our Clients’ practices. ”**



# Training

Partners In Costs provides complimentary bespoke training to our clients on a variety of pivotal and current topics, in conjunction with AvMA, APIL and MASS.

Partners In Costs deliver APIL-accredited training with topics including:



**Costs Budgeting; Practice Direction 3E and Precedent T**



**Time is Money - Time Recording and Efficiency**



**Key Case Law Updates**



## CLIENT TESTIMONIALS

“Thank you very much for the training session, which the fee earners found very useful indeed. Extremely informative and well delivered.”

**Sian Morris** – Legal Executive, Clinical Negligence Department, Switalskis Solicitors

“The session on proportionality was incredibly helpful. Everyone I have spoken to has had very positive things to say about both the content of the talk and presentation style. This has been ranked best training session this year!”

**Vanessa Van Breda** – Professional Support Lawyer, Shoosmiths LLP

“Reuben is extremely knowledgeable and practical in his advice. An excellent discussion about costs difficulties and tactics.”

**Ally Taft** – Partner at Medical Accident Group



the brain injury association

Headway is the charity that works to improve life after brain injury.



Action against Medical Accidents (AvMA) is the UK charity for patient safety and justice.



Spinal Injuries Association (SIA) is the leading national user-led spinal cord injuries charity.



The essential annual Costs Conference for solicitors, barristers, costs lawyers and litigators throughout England & Wales.

## OUR PARTNERS

APIL's 3,600 member lawyers are dedicated to changing the law, protecting and enhancing access to justice.

Back Up exists to transform the lives of everyone affected by spinal cord injury.



Specialising in delivering training and development services specifically designed for the Legal & Professional Services Sector.

The UK's leading charity for children with brain injury and neurodisability.



*Dominic Regan*  
TAILORED DEVELOPMENT



# Budgeting FAQs



## **Does my case need Costs Managing?** CPR 3.12

- If it's a Multi-track Part 7 claim with a value of less than £10 million, yes (unless the Court orders otherwise).
- Claims made on behalf of children are usually exempt.
- The Court has a wide discretion to bring otherwise exempt claims into the scope of Costs Management; it's very important to check directions made in cases that are usually exempt.

## **When do I need to file a Budget?** CPR 3.13

- Depends on the value of your claim.
- If the stated value on the Claim Form is less than £50k, file and serve with your DQ.
- For cases valued at £50k and above, file and serve not later than 21 days prior to the first CMC.

## **What if I miss a deadline?** CPR 3.14

- File and serve immediately, together with an application for relief from sanction.
- If the relief application fails, you will be treated as having filed a budget comprising only the applicable court fees, and so limiting your recoverable costs.

## **What do I file?** PD 3E 4

- Again, depends on the value of your claim.
- If you're seeking less than £50k on the claim form, just the front page of Precedent H.
- If future costs are (somehow) less than £25k, also just the front page of Precedent H.
- If £50k or more is sought on the claim form, file and exchange the entirety of Precedent H.

## **Are there any other documents to file?** CPR 3.13(2)

- Yes, budget discussion reports (Precedent R), not later than 7 days prior to the first CMC.

## **Does my Budget matter?** CPR 3.18 and *Harrison -v- University Hospitals Coventry & Warwickshire NHS Trust* [2017] EWCA Civ 792

- Yes, when assessing costs on the standard basis the Court will not depart from it without good reason.
- It will likely be difficult to persuade the Court there is good reason to depart.
- Your budget will limit your inter partes costs.

## **What does a Costs Draftsman need, when?**

- Your FULL file of papers.
- Draft directions.
- Details of Counsel and experts you intend to use (if any).
- It is a good idea to give them access to your file, either in your offices or by sending the papers out (not always practical) at least two weeks before the budget is due to be filed and served, longer on larger files.



# Partners In Costs Magazine

Enjoy unrivalled expert advice, news and specialist interviews. Is it time you got involved with our magazine?

**Our Partners In Costs Magazine is designed to provide our readership with up-to-date costs specialist information and services. Packed with expert legal advice, insider interviews and news from our hard working fundraising team.**

Because PIC are one of the UK's leading costs law specialists we're always busy keeping you ahead of the latest breaking news. Sign-up to our e-newsletters, join us for a Curry Night, hosted throughout the UK, come along to the next PIC Event in support of AvMA or just follow us on Twitter! We also host the prestigious Partner In Costs Magazine Awards, check our website for more details.

Our Partners In Costs magazine is totally free of charge. If you would like to advertise, submit an article or would like to receive the latest issue, please contact our **Editor, Kerry Ridley**.

## More than just a magazine... PIC Events!

### Curry Nights

A fantastic networking opportunity with great food and entertainment whilst raising funds for AvMA the charity!

**avma**  
action against medical accidents



**COSTS LAW  
REPORTS  
CONFERENCE 2021**

**Tickets Are Now On SALE**  
**SAVE THE DATE: 23 SEPTEMBER**  
Book now for the Early Bird Discounted Rate  
[clrconf.com](http://clrconf.com)



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