



SIA's Rebuilding Lives Conference Cancellation / non-attendance policy

All cancellation requests should be made in writing and received and acknowledged by SIA within the time periods below:

- **Cancel more than 31 days before the event:**
You won't be charged.
- **Cancel between 15 and 31 days before the event:**
You'll be charged 50% of the booking cost.
- **Cancel within 14 days of the event:**
You'll be charged 100% of the booking cost.

In all cases, we will try to offer you the option to move your booking to another event where possible.

If you don't show up and don't let us know in advance:

You'll still need to pay the full amount, and we won't be able to move your booking to another event.

Need to send someone else instead?

You can transfer your place to a colleague at any time before the event.
Just email: events@spinal.co.uk

Questions?

Contact us by email or call 01908 208534

Spinal Injuries Association
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Reg charity number: 1054097